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STANDARD FORM NO. 64

Approved For Release 2001/03/02 : CIA-RDP78-03991A000200020044-9

Security Information

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 2 July 1953

FROM : Acting Chief, Procurement Division

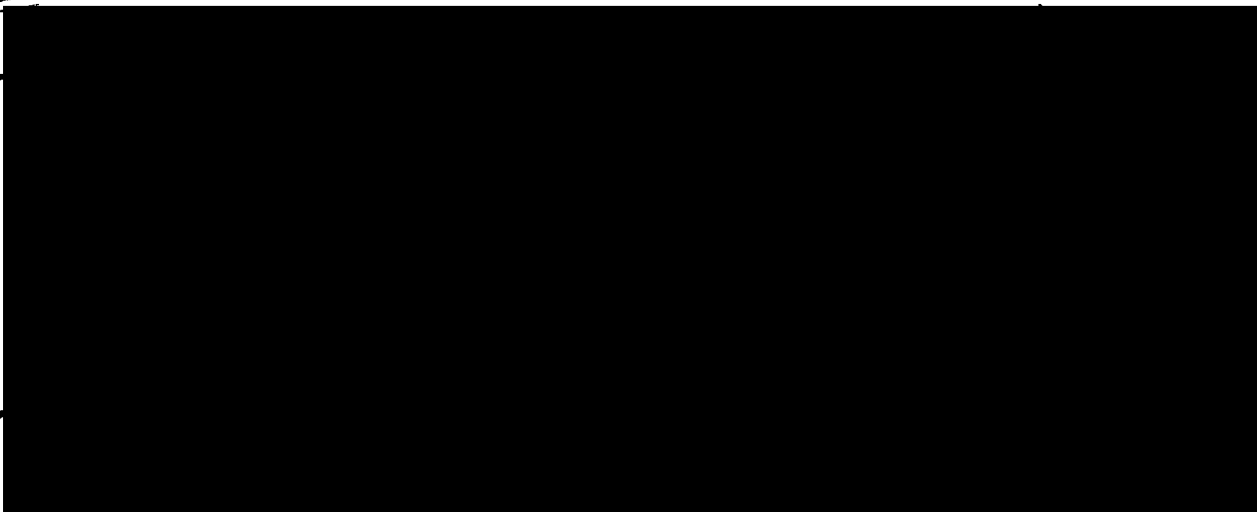
SUBJECT: Weekly Activity Report

## 1. General:

a. 1953 Fiscal Year End (new and completed item): All requisitions bearing 1953 funds were encumbered and executed by the Contracting Officer (Cronin Associates held in abeyance by Chief of Logistics). This includes requisitions received as late as 30 June 1953. ✓

b. Shopping List (completed item): Completed at end of FY 1953. ✓

25X1C15a



25X9A2

e. Commission Negotiation (completed item): This item was indicated as completed in last week's report; however, since then a copy of the final report submitted by the General Counsel to DD/A has been received by this office. The final settlement resulted in a cash payment of [REDACTED] against total claims of [REDACTED]. As you are well aware, our

25X9A2

25X1A9a

[REDACTED] has devoted considerable time and untiring efforts in assisting the General Counsel in this final settlement. For official recognition, the final paragraph of General Counsel's report to DD/A is quoted:

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"3. We wish to express our appreciation and official commendation to [REDACTED] of the Office of Logistics for his excellent work in accumulating and preparing the material and figures needed for this negotiation."

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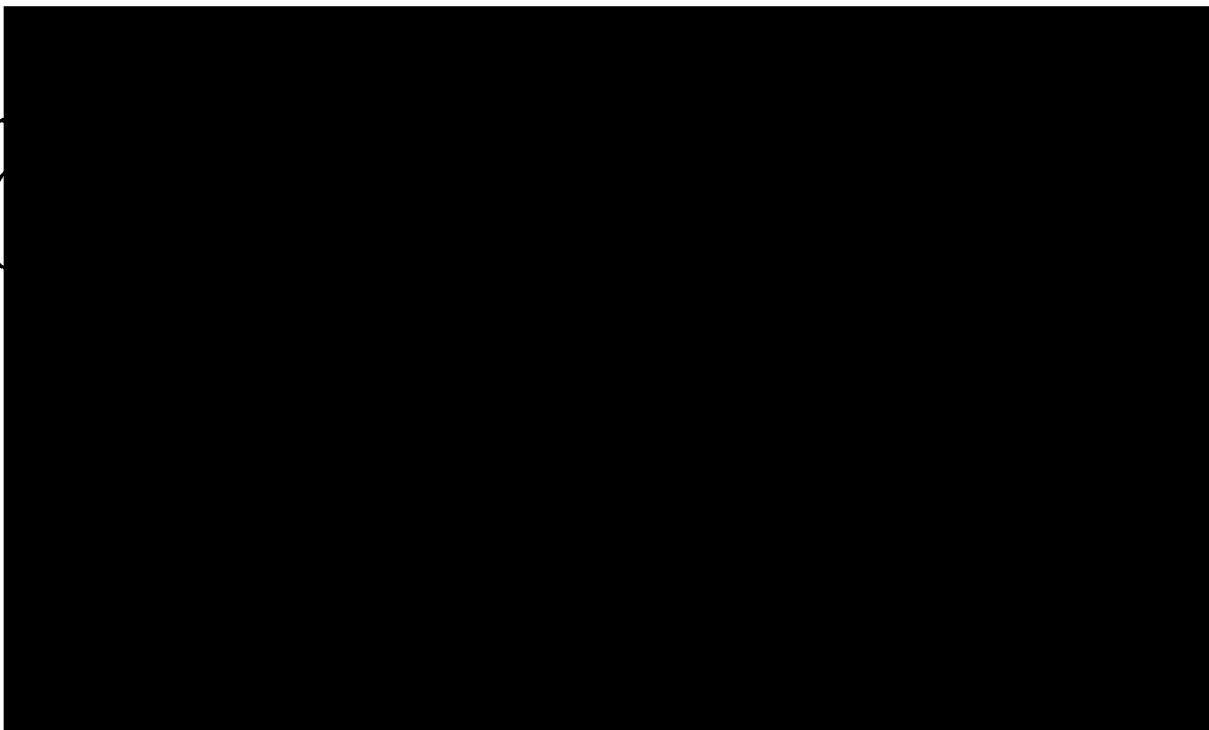
2. Projects: Security Information

a. Pool of Cleared Sources for Procurement (continued item):  
No change.

3. Other Items of Interest:

a. Radio Equipment Sets RS-6A (completed item): This contract  
was executed before 30 June 1953.

25X1A11a



d. Lapse of 1951 FY Funds (continued item): The 14 contracts covered  
by 1951 vouchered funds referred to in previous reports are in following  
categories:

1. Paid. . . . .	2	✓
2. Settlement agreement signed by Contractor, payment in process. <i>by 1-1-54</i> . . . . .	2	✓
3. Interim settlement agreements executed, payment in process. . . . .	4	✓
4. Settlement proposals submitted to Contractors. . . . .	4	
5. Awaiting interim or final audit report so settlement proposal may be prepared. . . . .	1	
6. Delivery not complete. . . . .	1	✓
	<u>14</u>	

Follow up indicates that none of category four (4) are ready to  
accept our proposals. Three of the four contractors have been requested  
to refund money to the Government due to overpayment. One Contractor,

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[REDACTED], XG-607 has verbally indicated that it will not accept our proposal and desires a hearing. This Contractor is now preparing a formal request for such hearing.

The only Contractor in category 4. to whom we owe money is [REDACTED] 25X1A5a1 Inc., and they are preparing a counter-proposal.

e. Status of Requisitions (continued item):

(1) Pertinent information concerning the Contract and Purchase Order Branches is attached.

(2) Status of requisitions for this Division:

	Special Purchase	Military Purchase	Contract Branch	Pur. Order Branch	Total
Brought fwd.	8	4	127	73	212
Received	28	7	19	31	85
Completed	36	11	122	104	273
Pending	0	0	24*	0	24*

\*These 24 items are advance 1954 requisitions without allotment and 1953 FY requisitions not involving encumbrance of funds.

4. Special Problems:

a. Vacancies in T/O (continued item): 2 persons reported this week. Other vacancies continue unfilled.

25X1C15a

c. Contract Branch Workload (completed item): All requisitions with 1953 allotments were completed. (See note on Cronim Associates).

5. Major Objectives:

a. Special Stock Account No. 2 (completed item): The plan as submitted to the Chief of Logistics has been approved.

b. A regular bi-weekly report on the "objectives" of this Division will be begun with next week's report.

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